



**Learning, Culture & Children's Services
Service Plan Monitoring Report, 3rd Quarter, 2008
– 2009**

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<u>Leisure, Culture & Social Inclusion Portfolio</u>		<u>2008/09 Latest Approved Budget</u>	
<u>Summary</u>		Detailed Expenditure	Service Plans
	£000	£000	£000
2008/09 Original Estimate (Net Cost)	8,541		
<u>Approved Changes:</u>			
• Leisure and Culture service review (Budget Council 21/02/08) NR	+ 50	Employees	Lifelong Learning & Culture
• Archives service review secondment (Executive 11/03/08) NR	+ 30	Premises	8,813
• Racecourse temporary toilet pilot (Executive Calling-In 30/06/08) NR	+ 6	Transport	
• NNDR Corporate Adjustments	+ 22	Supplies & Services	
• Gas Inflation - Corporate Allocation	+ 7	Miscellaneous:	
• Barbican Compensation (Executive 29/07/08) NR	+ 22	Recharges	
• Smart Meter Library (Council October 2008) NR	+ 1	Delegated / Devolved	
• Recruitment Advertising Corporate Saving NR	- 2	Other	
• Electricity Inflation - Corporate Allocation	+ 27	Capital Financing	
• Barbican Auditorium (Executive 03/03/09) NR	+ 106		
<u>Director's Delegated Virements:</u>			
• York Youth Mystery Plays (from Performing Arts) NR	+ 3	Gross Cost	
2008/09 Latest Approved Budget (Net Cost)	8,813		
		Less Income	
		Net Cost	Net Cost
		8,813	8,813

<u>Summary of Variations from the Approved Budget:</u>	<u>Latest Approved Budget</u>			Projected Outturn Expenditure £000	Net Budget Variation £000	Net Budget Variation %	Total Budget Variation %
	Gross Expenditure £000	Income £000	Net £000				
<u>Lifelong Learning & Culture</u>							
Arts & Culture	951	137	814	824	+ 10	+ 1.2%	0.9%
Libraries & Heritage	4,907	336	4,571	4,531	- 40	- 0.9%	0.8%
Parks & Open Spaces	1,797	583	1,214	1,214	0	-	-
Sports & Active Leisure	3,969	1,806	2,163	2,203	+ 40	+ 1.8%	0.7%
Leisure Support Services	1,399	1,349	50	50	0	-	-
Leisure, Culture & Social Inclusion Portfolio Total	13,023	4,211	8,813	8,823	+ 10	+ 0.1%	+ 0.1%

Section B: Budget

<u>Lifelong Learning & Culture</u>		<u>2008/09 Latest Approved Budget</u>			
	£000	Detailed Expenditure	£000	Cost Centre	£000
2008/09 Original Estimate (Net Cost)	8,541	Employees	4,001	Arts & Culture	814
<u>Approved Changes:</u>		Premises	2,046	Libraries & Heritage	4,571
• Leisure and Culture service review (Budget Council 21/02/08) NR	50	Transport	60	Parks & Open Spaces	1,214
• Archives service review secondment (Executive 11/03/08) NR	30	Supplies & Services	3,501	Sports & Active Leisure	2,163
• Racecourse temporary toilet pilot (Executive Calling-In 30/06/08) NR	6	Miscellaneous:		Leisure Support Services	50
• NNDR Corporate Adjustments	22	Recharges	2,213		
• Gas Inflation - Corporate Allocation	7	Delegated / Devolved	0		
• Barbican Compensation	22	Other	0		
• Smart Meter Library (Council October 2008) NR	+ 1	Capital Financing	1,203		
• Recruitment Advertising Corporate Saving NR	- 2	Gross Cost	13,023		
• Electricity Inflation - Corporate Allocation	+ 27				
• Barbican Auditorium (Executive 03/03/09) NR	+ 106				
<u>Director's Delegated Virements:</u>					
• York Youth Mystery Plays (from Performing Arts) NR	3	Less Income	4,211		
2008/09 Latest Approved Budget (Net Cost)	8,813	Net Cost	8,813	Net cost	8,813

<u>Significant Variations from the Approved Budget:</u>	£000
Arts & Culture	
• A projected underachievement of Events income largely due to the cancellation of one significant event.	+ 10
Libraries & Heritage	
• Library income is projected to fall significantly short of targets in 2008/09. The main areas of concern are; Central Library and HQ fees & charges (£5k), Branch Library charges (£32k), DVD and audio hire (£10k). In addition the new café at Acomb Library Learning Centre has taken time to develop its trading position and was significantly underachieving against expected performance in the early part of the year. Cafe performance has now improved and is achieving breakeven on a day to day basis but a £26k deficit is still projected over the full year.	+ 78
• As previously reported to Members a number of valuable obsolete stock items have been sold at auction and raised £100k. The intention is to use this income to support the first phase of redeveloping the central library into a library learning centre. The council's financial regulations dictate that in the first instance this additional income should be used to help offset the projected shortfall on the core library service income budgets of £73k described above. This is discussed in more detail in the main report.	- 100
• Additional unbudgeted costs of essential updates to library computers (PCs).	+ 12

Significant Variations from the Approved Budget:	£000
<ul style="list-style-type: none"> • Additional unbudgeted costs of furniture requirements for the New Earswick Library Learning Centre. It may be possible to charge some of this expenditure to the capital scheme if that scheme outturns within the capital budget allocation. 	+ 28
<ul style="list-style-type: none"> • Management action has been taken to keep some posts vacant in order to fund the unbudgeted costs identified above. 	- 50
Parks & Open Spaces	
<ul style="list-style-type: none"> • An extensive survey of the trees in parks gardens and open spaces has been undertaken. As a result of the inspections a number of problems have been identified with recommendations for action. Since monitor 2 significant additional costs have been incurred on works to trees adjacent to the York to Scarborough railway line. This is nearly all health and safety work that cannot be delayed and will result in expenditure over and above the budget provision. 	+ 48
<ul style="list-style-type: none"> • Unbudgeted expenditure on play areas due to vandalism and higher than expected ongoing maintenance costs. 	+ 15
<ul style="list-style-type: none"> • Replacement of lifebuoys and extra hours paid to Park Keepers to ensure health & safety standards are met. 	+ 14
<ul style="list-style-type: none"> • The service will look at how the budget can be brought back into line before the end of the financial year. Savings of £10k have already been made by reducing expenditure at Rawcliffe Country Park. Further savings will mean some discretionary work on such things as footpath reinstatements may have to be postponed. 	- 77
Sports & Active Leisure	
<ul style="list-style-type: none"> • The council terminated its agreements with Absolute Leisure in January. As a result significant additional costs are now being incurred which are estimated to total £106k in 2008/09. This consists of; £20k to secure the building and ensure immediate health & safety requirements are met; £20k to bring in entertainment industry specialists to advise on future options; £10k monthly running costs for rates, insurance, heat/light, security and very basic essential H&S maintenance; a further £36k for backdated rates to cover the period April to December 2008. This has now been funded by a virement of £106k from underspends on corporate treasury management budgets in 2008/09. For 2009/10, £120k has been provided for as growth in the budget to cover the very minimum required to hold the building prior to any decisions on future use. 	0
<ul style="list-style-type: none"> • The amount of Discretionary Rate Relief awards exceed the available budget. 	+ 12
<ul style="list-style-type: none"> • A shortfall in rental income for Waterworld. The full year effect of a previous year's budget saving is greater than the actual level of rental increase secured for the facility. 	+ 19
<ul style="list-style-type: none"> • A projected overspend on electricity at Yearsley Pool. 	+ 20
<ul style="list-style-type: none"> • A surplus on the recharge to the Oaklands facility has been achieved. 	- 20
Leisure Support Services	
<ul style="list-style-type: none"> • No significant variations to report. 	
<ul style="list-style-type: none"> • Net amount of all other minor variations in expenditure and income. 	+ 1
Projected Net Outturn Expenditure	8,823
Overall Net Variation from the Approved Budget	+ 10
Percentage Variation from the Net Approved Budget	+ 0.1%
Percentage Variation from the Total Approved Budgets	+ 0.1%

Service: Lifelong Learning and Culture

Assistant Director: Charlie Croft

Service Plan Initiatives and Actions

1. Planned actions completed

Making York More Eventful:

The programme of cross service events and activities has been agreed. The events and festivals volunteering group has been superseded by the CVS city wide volunteering group. This has been very active in its support for festivals and events on our programme. A joint training programme to ensure that events and festival organisers and volunteers have the necessary skills to ensure a safe and high quality experience has been developed jointly with our colleagues in North Yorkshire. The first training session on health and Safety in October was oversubscribed and will be run again.

EMAP has received a report on proposals for the Cultural Olympiad in York. We are now progressing with funding options. We are in discussion with Yorkshire Forward re the 5 Circles proposal.

We are still awaiting further information on the new Major Events Strategy from Yorkshire Forward. However following a very successful Illuminating York Festival this year we are reviewing our options to invest in this festival going forward.

Work has started toward identifying 10 sites to make 'fit for purpose' for holding events. A working group has identified over 15 potential sites and a further refining of proposals to take account of facilities, cost and geographical spread will be undertaken.

Engaging in Learning:

We have developed a significant number of new programmes aimed at learners with Learning Difficulties and Disabilities to be beginning in January. A new and exciting programme offering work preparation is being delivered, a partnership between adult and community education, libraries and Future Prospects.

We have introduced a Train to Gain skills for life programme, which although in its very early stages has shown some promising early results working across the local authority but also with the York University. This new programme, the result of some joint funding with York Training Centre offers some significant opportunities to boost the skills levels within the local community including across the local authorities workforce.

Plans have now been drawn up for the first phase of York Explore, which will culminate in the transformation of the former York central library into York Explore, the 3rd of the explore centres across the network. This is a hugely exciting development, blending the historic building with modern vibrant library learning facilities and the centre for York archive and local studies service.

The adult education programme at Acomb Explore was launched in September 2008. The centre has proved very popular with adult learners, with programmes in languages, family learning, arts and crafts and alternative therapies including counselling. A computer club aimed at people with disabilities has proved very popular as have the lip-reading programme aimed at those people who are suffering from significant hearing loss.

Acomb Explore centre continues to be popular with local groups, with room bookings for a variety of events and activities being very significant. The numbers using the centre has been maintained at levels double those before the centre was opened and new activities are being developed all the time.

14,453 people joined the library between April and December 2008 – an increase of 57% over last year and one of the highest in the country.

The Blue Room and The Garden Room were opened at York Library for hire for learning – more than doubling the space available in the city centre.

The Six Book Challenge will run in workplaces across York – a partnership between the library service and Unionlearn has been established and some workplaces identified – Royal Mail, Tesco and Morrisons. Its aim is to support, inspire and motivate adults to improve their literacy skills and get into reading for pleasure. Individuals read 6 books and receive a certificate and other rewards.

We have increased the number of 5 - 16 year olds engaged in formal sport and dance leadership programmes from 8.5% to 11%

Being Healthy:

Work continues on the development of a citywide physical activity campaign, with the message around active lifestyles being underpinned with the branding of a wide variety of activity opportunities across the service arms. An LAA (Local Area Agreement) funding bid is being prepared to implement the campaign and its activity programmes.

We continue to work on targeted interventions for those who participate the least in the city. Funding from age concern is being used to run a series of taster evenings at sports clubs people aged 55 over, to encourage them to take up new activities and leadership. We have added new led new walks in Dunnington, Fulford and Haxby as part of the successful walk for health programme.

The city's disability community sports coach post has been extended for another year and we have developed wheelchair basketball activities in the city. Alongside this the Special Olympics initiative went on from being regional winners to national winners of the Norwich Union award.

The city has been running a social netball programme which is regularly attracting over 30 women to each session. We are also leading on the participation element of the cycle town project and are developing a range of activities to increase cycling for transport and leisure.

The council have now signed up to offer free swimming for the u 16's at its pools

Supporting Stronger Communities:

We have identified what support is currently given by the different services to volunteers and voluntary groups and how this can be made more widely available e.g. funding, recruitment, development and training. The Arts and Culture, and, Adult and Community Education volunteering procedures are being adopted by the other services within Lifelong Learning & Culture (LL&C) so that a common approach to volunteering is offered. This will be published on the web by the end of March.

We are establishing a central database for volunteering and development opportunities across LL&C. This has now be partly superseded by the city wide projects being lead by CVS on volunteering and how best to coordinate both how volunteer access opportunities and service best promote there volunteering opportunities.

All LL&C information points have been identified and the how these can be made available to communities is still be worked up.

Developing a vibrant cultural infrastructure:

Plans to reinvigorate Yortime are continuing. It is over five years since the website was established and the digital world has significantly changed in that time with the consequence that we now need a new product. This will be based around two principles – one of the provision of community information and the second being interactive content allowing community groups and individuals to network and create self organised learning. A new appointment has just been made and this person will begin working on our plans with ITT (we were successful with an IT capital bid for ITT's time and help).

2.Actions planned but not completed

We will ensure all community groups that the LL&C worked with during 2007/08 are registered on and confident in making best use of Yortime. This has now been partly superseded by a forthcoming review of Yortime, but work is ongoing to make sure that groups we work with know about Yortime and how to access it.

The community group will identify what quality standards are in operation across the service arm, how these are managed and what support is currently given to meet them e.g. YorOK, Coach register and check to see if these are transferable between services. Work has not started on this as it follows on from the above projects on volunteering and Yortime.

Whilst we have audited the cross service “places and spaces” available for activity we have not yet identified a strategic approach for their more effective usage.

We have not yet entered into the agreement with the University of York for the new pool. This was because the University needed to further work on behalf of the Steering Group to establish the costs, facility mix, and optimum location of the agreed pool. A further report was commissioned from Strategic Leisure. We are in discussion with the University about how and when the scheme will be able to proceed.

3. New Initiatives and Actions introduced since the Service Plan was approved

We have begun work to develop an agreed way to forward for bringing the Barbican Auditorium back into use. Work includes:

- a. Undertaking a full survey to determine condition of the structure, fabric, services and all aspects of health & safety relevant to accessing and potentially using any part of the building.
 - b. Appointing entertainments industry specialist(s) to support officers in their early consideration of the potential for long-term uses, the current market for entertainment uses and future trends.
 - c. Determine the revenue costs of managing and maintaining the building again and in conjunction with conditions survey determine the opportunities for interim use.
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2008/09 Qtr 3 Monitor ~ Lifelong Learning & Culture ~ Charlie Croft

Code	Description of PI	Service Manager			08/09 academic yr 07/08					09/10 ac	10/11 ac	06/07	PI appears as a Key PI	Explanations
			06/07 <small>aca yr 05/06</small>	07/08 <small>aca yr 06/07</small>		Qtr 1	Qtr 2	Qtr 3	Year End	Forecast Outturn	Target	Target		
Making York More Eventful														
NPI 10	% of York residents visiting museums or galleries	Fiona Williams			actual				65.5%	65.5%	Target to be set as part of 2011/12 target setting process			This new PI will only measure local resident usage via a survey
					profile	New PI for 08/09. Baseline being established this year								
NPI 11	% of the adult population in York that have engaged in the Arts at least 3 times in the last 12 months	Gill Cooper			actual				53.5%	53.5%	Target to be set as part of 2011/12 target setting process			
					profile	New PI for 08/09. Baseline being established this year								
LLC 12	Number of cross service events, activities and festivals provided by Lifelong Learning and Culture	Gill Cooper			actual					N/A	Target to be set once baseline established			
					profile	New PI for 08/09. Baseline being established this year								
LLC19	Percentage of residents satisfaction with LA cultural services - Theatres and Concert Halls	Charlie Croft	68%	69%	actual					?	75%	To be set as part of 2011/12 target setting		
			67%	74%	profile				74%					
LLC20	Percentage of residents satisfaction with LA cultural services - Museums & Galleries	Charlie Croft	76%	73%	actual					?	76%	To be set as part of 2011/12 target setting		
			67%	70%	profile				75%					
Engagement in Learning														
NPI 9	% of York residents using public libraries	Fiona Williams			actual				51.3%	51.3%	53%	57.4%		
					profile	New PI for 08/09. Baseline being established this year								
NPI 13	% of non-English speaking applying for ESOL (English for Speakers of Other Languages) courses in York supported Further Education, Adult or Community Learning who are accepted on programmes and obtain a recognised ESOL qualification <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay			actual					N/A	Target to be set once baseline established			This information is to be collected across two organisations. There is currently no mechanism to collect the data and a process will need to be established with York College.
					profile	New PI for 08/09. Baseline being established this year								
NPI 161 (PSA 2)	Numbers of learners achieving a Level 1 qualification in literacy <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay	55		actual		63		63	63	79	81	Corp Imp	This only measures a small number of learners on programmes as many learners achieve above level 1. This is going to continue to be an expanding area for service delivery particularly as we expand into employer facing skills for life programmes.
					profile		53		53					
NPI 162 (PSA 2)	Numbers of learners achieving a Level 3 qualification in numeracy <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay	8		actual		18		18	18	66	69	Corp Imp	This only measures a small number of learners on programmes as many learners achieve above level 3. Whilst numbers are low this year expanding work in employer facing programmes should see a substantial increase in 09/10 (acc 08/09)
					profile		20		20					
LPSA 10.1	The number of adults achieving an Entry Level 3 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay	17	24	actual		31		31	31	Completes in 08/09			31 (72 accrued total from 05/06 acad yr)
					profile		63		63					
LPSA 10.2	The number of adults achieving a Level 1 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay	67	107	actual		156		156	156	Completes in 08/09			156 (330 accr from 05/06 acad yr)
					profile		206		206					
LPSA 10.3	The number of adults achieving a Level 2 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay	151	151	actual		251		251	251	Completes in 08/09			251 (accr 553 from 05/06 acad yr)
					profile		188		188					

2008/09 Qtr 3 Monitor ~ Lifelong Learning & Culture ~ Charlie Croft

Code	Description of PI	Service Manager			08/09 academic yr 07/08				09/10 ac	10/11 ac	06/07	PI appears as a Key PI	Explanations
			06/07 <small>aca yr 05/06</small>	07/08 <small>aca yr 06/07</small>		Qtr 1	Qtr 2	Qtr 3	Year End	Forecast Outturn	Target		
Engagement in Learning (cont)													
LPSA10.4	The number of adults registering and completing courses through public libraries <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Fiona Williams	897	1002	actual		3153		3153	3153	1050	1100	
			838	840	profile		2519		2519				
LLC 16	Numbers of new library membership as a result of the year of reading activities and events	Fiona Williams	14,500 <small>(estimate)</small>	13,500 <small>(estimate)</small>	actual	4,660	10,701	14453		19553	17,050	18,755	
					profile	3,938	7,469	10,312	15,500				
LLC 17	Number of children taking part in the summer reading challenge	Fiona Williams	2028	1809	actual		3527		3527	3527	2550	2600	
					profile		2500		2500				
LLC18	Percentage of residents satisfaction with LA cultural services - Libraries	Charlie Croft	73%	73%	actual					?	69%	To be set as part of 2011/12 target setting	
			67%	67%	profile				68%				
Being Healthy													
NPI 8	% of adult participation in sport (16+) 30 mins 3 times a week or more	Jo Gilliland	No survey	24.8%	actual			19.3%	19.3%	19.3%	27.8%	28.8%	LAA, Corp Imp
					profile			26.9%	26.9%				
LLC 14	% of adults (16+) participating in at least 30 mins moderate intensity physical activity (inc. sport) on 5 or more days each week	Jo Gilliland			actual	Inclusion within local part of survey needs to be established. Then targets of 1% year on year improvement can be set				N/A	Target to be set once baseline established		LAA local
					profile								
NPI 57	% of children and young people (aged 5-19) participating in 5 hours of high quality PE (5-16), 3 hours (for 16-19)	Jo Gilliland			actual	Not available until 2009/10 when survey is proposed to start				N/A	Not available until 2009/10 when survey is proposed to start		LAA local, Corp
					profile								
LPSA12.2	% of children and young People's participation in high quality PE and sport (2 hours a week)	Jo Gilliland	71%	90%	actual		94%		94%	94%	Completes in 08/09		
				75%	80% (85%)	profile		91%					
CYP 14.1	% of pupils involved in sports volunteering and leadership	Jo Gilliland	5%	8.5%	actual		11%		11%	11%	15%	16%	YorOK
					profile		12%		12%				
LLC22	Percentage of residents satisfaction with LA cultural services - Sports and leisure	Charlie Croft	41%	44%	actual					?	60%	To be set as part of 2011/12 target setting	
			45%	40%	profile				45%				

2008/09 Qtr Monitor 3 ~ Lifelong Learning & Culture ~ Charlie Croft

Code	Description of PI	Service Manager			08/09 academic yr 07/08					09/10 ac	10/11 ac	06/07	PI appears as a Key PI	Explanations
			06/07 <small>aca yr 05/08</small>	07/08 <small>aca yr 06/07</small>		Qtr 1	Qtr 2	Qtr 3	Year End	Forecast Outturn	Target	Target		
Supporting Stronger Communities														
NPI 199	% of children and young people's satisfaction with parks and play areas (as recorded in the Ofsted Tellus survey)	Dave Meigh			actual			42.4%	42.4%		42.4%	Target to be set as part of 2011/12 target setting process		Late addition to the National Performance framework. Results from the Ofsted TellUS pupil survey - this result is not a York result but an average of our statistical neighbours as York didn't have enough of a response rate to publish our own result.
					profile			No target set	No target set					
LLC 9	Number of community groups with whom Lifelong Learning and Culture has worked with during the year	Dave Meigh	<small>Historical data not valid as new formula used to calculate the PI this year</small>		actual	529	614	714			?	Target to be set as part of 2011/12 target setting process		
					profile	Target to be set as part of 2011/12 target setting process								
LLC 10	Number of visits to the YORTIME website	Fiona Williams	177789	211531	actual	20369	40722	56917			75,000	220000	Target to be set as part of 2011/12 target setting process	Yortime results are well under target for two reasons. Firstly, the post had been a long term vacancy until recently, due to HR issues, and so the site had fallen out of date. We now have a member of staff in the yortime post, so we expect visits to increase slightly in Q4, building up to a significant increase in 09/10. Secondly, visitor figures have been adjusted to remove visits from spiders (visits from machines rather than people), as this more accurately reflects genuine usage of the site. This is now possible owing to having more sophisticated software analysing the usage of the site.
					profile	60200	124700	169850	215000					
LLC 11	Number of Ward Committee joint projects or schemes	Dave Meigh			actual						?	18	18	
					profile				18					
LLC 13	Number of significantly improved open spaces and places	Dave Meigh			actual						?	Targets to be set after first year results are known		
					profile				8					
LLC21	Percentage of residents satisfaction with LA cultural services - Parks and Open Spaces	Charlie Croft	78%	75%	actual						?	80%	To be set as part of 2011/12 target setting	
			76%	76%	profile				78%					
Developing a Vibrant Cultural Infrastructure														
LLC 15	% of respondents (Talkabout/ ResOp Survey) who see York as 'cosmopolitan, vibrant.	Gill Cooper	43%	No survey	actual			48%	48%		48%	50%	To be set as part of 2011/12 target setting	Previously EDE5, results of recent Talkabout survey expected Autumn 08, proposed to be included in Place Survey in the future
				45%	profile			50%	50%					

 Actual result is better than the tolerance factor set for that target or profile
 Actual result is worse than the tolerance factor set for that target or profile